



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

April 5, 2021

OFFICE MEMORANDUM
OM No. 019, s. 2021

DESIGNATION OF QMS RISK MANAGEMENT TEAM (RMT) MEMBERS

To : Division Officials and Employees

1. Pursuant to DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION dated February 24, 2021, the following personnel are hereby designated as members of the QMS Risk Management Team (RMT) of the Schools Division of Quezon:

Name	Designation	Functional Division/Section/Unit/Office
Fernando T. Seño	Team Leader	CID-IMS
Maria Dolores D. Atienza	Member	SDS-ADM
Danica May V. Jaranilla	Member	SGO-SFS
Ma. Teresita M. Abella	Member	SGO-SHS
Ramir O. Arbolente	Member	SGO-SFS
Ronnjemmele A. Rivera	Member	CID-LIB
Mary Joyce P. Salamat	Member	SGO-SMN
Michelle D. Pornobi	Member	SDS-SUP
George D. Aguila	Member	SDS-SUP

2. The members of the QMS Risk Management Team have the following responsibilities:
- Implement and refer to the latest version of the Risk Planning Guidelines and Handling Client Complaints Procedure in the PAWIM;
 - Ensure reporting, analysis, monitoring and evaluation of Client Satisfaction results;
 - Provide technical assistance in the accomplishment of the Risk and Opportunity Registry per office;
 - Provide feedback and update to the QMR on the status of risk assessment and action plans;

DEPEDQUEZON-TM-SDS-04-010-004



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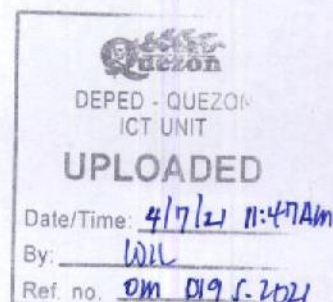




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- e. Perform monitoring and oversight function in ensuring the established action plans in the Risk and Opportunity Registries are effective and implemented as scheduled; and
 - f. Ensure documentation and clear implementation of quality objectives through the review of targets and indicators in the OPCRf.
3. Dissemination of this Memorandum is hereby enjoined.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



qms-qmr/jam/04/05/2021
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